

NAVIGATOR FEATURES

Kuder Navigator provides a variety of assessments and resources to help middle and high school students prepare a personal plan for their education, career, and a brighter future.

Take An Assessment

In grade six, students complete an interest checklist to gather information on occupations and align them to career fields. Students in 7th and 8th grade have access to two of Kuder's research-based assessments — the **Kuder Career Interests Assessment®** and the **Kuder Skills Confidence Assessment®** — to help determine which occupations they might like.

An additional assessment is available in high school — the **Super's Work Values Inventory-revised (SWVI-r)**, which gauges the significance a student places on certain values in relation to job satisfaction. Assessment results are aligned to career pathways and clusters and are provided in an easy-to-read and printer-friendly report.

Explore Occupations

Students can imagine a brighter future by exploring occupations from more than 1,000 included in the O*NET database. For middle school students, occupational descriptions are written at a level to ease exploration of future possibilities.

High school students can read and compare O*NET occupation descriptions of interest and save favorites to their personal e-Profile. To facilitate exploration and decision-making, students can also create lists of occupations organized by assessment results, clusters and pathways, and/or title.

Plan For Education

Kuder Navigator users have opportunities to shine at any life stage. When considering education options, students can align the career possibilities they are interested in with related educational requirements by determining a future path and learning about financial aid assistance.

Plan For Work

It's never too early to start preparing for a brighter future. Whether it's a summer job in high school or a full-time job after graduation, this section helps students prepare for the job search by providing guidance on how to develop a resumé, write a cover letter, collect a list of references, and more.

Find A Job

When students are prepared and plan to find a job, they can learn how to find job openings, search for jobs online, research employers, and create an e-Profile. The e-profile becomes a student's web page of achievements and goals that can be shared online with potential employers.

My Portfolio Items

The *My Portfolio Items* help students envision their future success. Students can view their favorite work values, clusters and pathways, occupations, schools, majors, personal matches, and record information in the My Notes tool. They can also access their job search tools such as resúmes, upload and manage documents, and create and edit their ed plans.

MADE AVAILABLE THROUGH SUPPORT FROM:

- Edsouth (Program Sponsor)
- TNStars College Savings 529 Program
- Tennessee Department of Education
- Tennessee Board of Regents



ADMINISTRATIVE REGISTRATION

Follow these steps to create your Kuder Administrative Database Management System® (ADMS) account.

- Go to www.planningyourdreams.org.
- Click on the **Create an Account** button, select **I am an administrator or educator**, and click **Next Steps**.
- Click **Continue** after confirming your user type.
- Complete the registration page, including entering your **Organization Access Code** and **Password**. Write your username and password here for future reference.

Username: _____

Password: _____

- Click **Register** to complete the process.

STUDENT REGISTRATION

Follow these instructions to get your students started using Kuder Navigator.

- Go to www.planningyourdreams.org.
- Click on the **Create an Account** button, select **I am a junior high or high school student**, and click **Next Steps**.
- Complete the four-step registration process, and click **Sign Me Up** to access the Navigator home page.

ADMS SITE MAP

Home

- ... At A Glance
- ... My Profile
- ... Communications

Reports

- ... Assessment Reports
- ... Usage Reports
- ... Activity Progress Reports
- ... CTE Reports

Tools & Resources

- ... Curriculum Resources
- ... ADMS Tools
- ... About Kuder Products
- ... Kuder News

Administration

- ... Account Information
- ... Manage System Users
- ... Manage User Access

NAVIGATOR SITE MAPS & MENU OPTIONS

Navigator is specifically designed to help middle and high school students plan for education and prepare for work. As students progress from sixth grade to high school, they gain access to additional assessments and tools to build comprehensive plans for the future.

MIDDLE SCHOOL: 6TH GRADE SITE MAP

THINGS TO DO

 **Take an Assessment**

 **Explore Occupations**

.....Occupations by Six Groups

.....Occupations by Title

MY PORTFOLIO ITEMS

 **My Assessments**

.....My Assessment Results

 **My Favorites**

.....My Favorite Career Fields

.....My Favorite Occupations

.....My Notes

MIDDLE SCHOOL: 7TH - 8TH GRADE SITE MAP

THINGS TO DO

 **Take an Assessment**

 **Explore Occupations**

.....Occupations Suggested by
Assessment Results

.....Occupations Suggested by National
Career Clusters and Pathways

.....Occupations by Title

 **Plan for Education**

.....Options After High School

.....Find Schools


.....Tennessee Education Resources

MY PORTFOLIO ITEMS

 **My Assessments**

.....My Assessment Results

.....My External Assessment Scores

 **My Job Search Tools***

.....My Resumes

.....My Cover Letters

 **My Favorites**

.....My Favorite Career Clusters

.....My Favorite Occupations

.....My Favorite Schools

.....My Favorite Person Matches

.....My Notes

 **My Documents***

 **My Ed Plans**

HIGH SCHOOL: 9TH - 12TH GRADE SITE MAP

THINGS TO DO

 **Take an Assessment**

 **Explore Occupations**

.....Occupations Suggested by
Assessment Results

.....Occupations Suggested by National
Career Clusters and Pathways

.....Occupations by Title

 **Plan for Education**

.....Options After High School

.....Education Needed for My
Favorite Occupations

.....Find Schools

.....Prepare for College Entrance
Exams

.....Learn About Financial Aid

.....Search for Scholarships and Grants

.....Tennessee Education Resources

 **Plan for Work**

.....View Sample Job Application

.....Interview Process

 **Find a Job**

.....Find Job Openings

.....Research Employers

MY PORTFOLIO ITEMS

 **My Assessments**

.....My Assessment Results

.....My External Assessment Scores

 **My Job Search Tools**

.....My Resumes

.....My Cover Letters

.....My References

 **My Favorites**

.....My Favorite Work Values,
Clusters, and Pathways

.....My Favorite Occupations

.....My Favorite Schools


.....My Favorite Majors

.....My Favorite Person
Matches

.....My Financial Aid
Sources

.....My Notes

 **My Documents**

 **My Ed Plans**

 **My E-Profile**

PARENT SITE MAP

MY STUDENTS

 **Student Username**

.....Student Overview

.....Assessment Results

.....Ed Plans

.....Grade Level Student Tasks

 **Manage Students**

PARENT INFORMATION

 **System Tour**

.....Take a Tour

.....How Careers are Presented

 **How Can I Help?**

.....Supporting My Next Steps

.....Empowering Your Students

.....Useful Websites

 **Parent Guide**